



Role Profile

Dealing Manager

Location

Gloucester / Hybrid

Salary

Competitive, DOE

Contract Type

Permanent / Full-Time

Blackfinch Group is an award-winning investment specialist with a heritage dating back over 25 years. A trusted provider, we work in partnership with advisers. Our businesses offer tax-efficient solutions, early stage investing, managed portfolio services, property financing and renewable energy. As an environmental, social and governance (ESG) investor, we work for a positive impact. We're proud to be entrusted with over £700 million in assets under management.



Purpose of the Role

Blackfinch offers a diverse range of investment products that invest in listed investments, unlisted investments and real assets.

The Dealing Manager will be responsible for overseeing and managing dealing across the full range of investments where Blackfinch Group are custodian, to ensure a high level of service for its customers whilst driving innovation, efficiencies and quality execution.

Responsibilities

- Daily management and dealing for various products, that include checking the application forms, dealing for clients and performing post dealing check.
- Ensure that dealing activities are carried out in accordance with the current policy to achieve best execution and timely completion.
- Calculating fees at exit for various products.
- Fulfilling the dealing for monthly, quarterly facilitations.
- Maintaining and updating the current dealing templates across products, enhancing whenever possible.
- Reviewing of dealing processes and policy to ensure they are up to date and compliance with FCA dealing standard. Provide suggestions to the head of department if changes need to be made.
- Maintain regular communication with other teams to ensure accurate capture of fees and deals. Conduct meetings to discuss any issues and identify opportunities for improving processes in line with Blackfinch's growth.
- Liaising with third parties, providing support on any dealing related tasks
- Be the first point of contact for all dealing related queries from stakeholders across the business.
- Reviewing applications for a range of investment products and providing suggestions for improvement.

Skills & Experience

- Strong numerical and analytical skills with extensive excel experience and the ability to adapt easily to new systems.
- A degree or similar qualification in a numerate subject
- Have experience of building and maintaining dealing/financial models
- Good attention to detail, with a skill in solving complex problems and producing accurate information without extensive support from others
- Experience of financial services securities dealing.

Preferred

- Have good knowledge and understanding of listed and unlisted investment products including AIM, IHT, EIS and VCT
- Experience of the following applications/platforms or similar, is an advantage: FIGARO Front Office Order Routing; Power BI, Salesforce.
- Hold a current Statement of Professional Standing from an accredited body or willingness to study.

If you believe you have the skills and experience for this role, we'd be interested to hear from you.

Apply by sending your CV and any other supporting documents to **HR@blackfinch.co.uk**.

If you require any further information about this role, we're here to help, contact us on **01452 717070**.

Our Values

At Blackfinch we're working to make a difference in the world. We partner with advisers to meet client and business aims. Inspired by the work of Charles Darwin, we're named after one of Darwin's finches, which influenced his theories of evolution.

Our values of 'adapt', 'evolve' and 'thrive' run through everything we do. We continually adapt to changing markets, providing evolved products so that our customers can thrive. These values inform our work as an ESG investor, working towards a more sustainable future.



Offering a supportive environment, championing continuing professional development and sponsoring staff for qualifications.



One of the friendliest businesses in financial services, supporting our people, customers and investee companies.



Providing opportunities to progress plus to take up benefits, and to get involved in sponsorship and charity work
